



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR COMMUNITY BASED SERVICES**

Steven Stack, MD
SECRETARY

275 East Main Street, 3W-A
Frankfort, Kentucky 40621
Phone: (502) 564-3703
Fax: (502) 564-6907

Lesa Dennis
COMMISSIONER

PROTECTION AND PERMANENCY TRANSMITTAL LETTER, 26-07

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Clifton S. Bryant, Assistant Director II

DATE: March 16, 2026

SUBJECT: SOP C2.5 and SOP C2.21

This transmittal letter notifies staff of edits to the following SOP:

- [SOP C2.5 Completing the CPS Intake](#)
- [SOP C2.21 Alternative Response \(AR\) Protocol](#)

If you have questions regarding these SOP edits, you may refer to the [PPTL 26-07 Statement of Consideration for SOP C2.5 and SOP C2.21](#).

Please remember to use CHROME as the browser when accessing the SOP manual.

If you have questions regarding this transmittal letter, please contact:

E.J. Smith, Child Protection Services Branch Manager
Eric.Smith@ky.gov
(606)356-1163